

Food Service Advisory Committee

The Food Service Advisory Committee's (FSAC) primary objective is to increase participation and ensure a high quality service and product in the Public Schools of Brookline Food Service Program. In order to achieve this objective, the committee assists in menu planning, reviews recipes, surveys parents and students and collaborates with sustainable recycling programs and local sustainable food programs. The Food Service Advisory Committee is to work with various constituent groups, in a proactive way, to ensure there is support for future food service offerings and operational plans, new program initiatives, utilization of online payment systems and procedures along with decentralized food service environments, and other issues which affect satisfaction, quality and service orientation. The committee welcomes input from students, parents, staff and Wellness Committee members on changes to the Food Service Program and is continually focused on improving communication within the school district as well as throughout the community about the program.

This committee is appointed by the School Committee and serves in an advisory capacity to the Deputy Superintendent for Administration and Finance and the Director of Operations with regard to the district's retail food/beverage program and the vending program. The committee is responsible for reviewing menu and food offerings provided by the Food Service Program are in compliance with all rules, regulations, issued by USDA, MA DESE, MA DPH, and the PSB Wellness Policy. The base purpose of the committee includes the following:

Food/Beverage Program

1. To serve as a conduit for the exchange of information and ideas between the school district communities represented by the membership of the committee, and the food service contractor on matters pertaining to venues and locations, menu selections, hours of operation, food quality and types of services offered;
2. As needed or dictated participate in Ad hoc, Subcommittee or Selection Committee activities of the Advisory Committee in a capacity that provides input and advice pertinent to the food service contract
3. To provide the Food Service provider with action items for review and implementation
4. To review monthly reports provided by the food service operator, including: meal plan usage for all plans, budget, purchasing (e.g., food costs per facility), sustainable purchasing, and other contractually obligated and requested reports.

Vending Program

1. Independent of the Food Service contract, the Committee shall provide advice and input on pricing and product selection for the school vending providers.
2. As needed and dictated, members shall serve on Ad hoc, Subcommittee and Selection Committees pertinent to the vending contracts.
3. To review monthly reports provided by the operators.

Voting Members:

- At Large Student Representative (1) applications reviewed and selected by FSAC
- Faculty Members(2) appointed by the BEU
- Lead Nurse
- Food Service Director
- Director of Operations
- Parent Representative appointed by Wellness Committee (1 each - elementary, middle, high)
- School Committee Representative
- Senior Administrator (Deputy Superintendent)
- Board of Health
- Food Service Employees (1 manager, 1 worker)